



on behalf of



Frequently Asked Questions

TRAINING PROVIDER RFP

Questions can be submitted by October 12, 2023

Proposal Due October 27, 2023

Programs will Run January 1 – December 31, 2024

1. Can you please review the training programs supported under this RFP?

Applicants may propose to deliver training in one of five areas:

- (i) Welding*
- (ii) Electromechanical Assembly*
- (iii) CNC Machine Operator*
- (iv) Automated Technology Technician/Robotics*
- (v) Quality Control Inspection*

2. Can one RFP have more than one program offered?

No, Applicants may apply for more than one of the above-listed training areas, however, a single applicant may only submit one application per training area. A single applicant cannot submit multiple applications for one training area. Applicants may also apply as a partnership of more than one organization. Each submitted application must be for one cohort in one training area, however, additional cohorts for the same training area can be listed, in the event additional funds become available. The submitted budget must be for one cohort.

3. What is the desired number of hours for the program if it is intended to run January 2024 through December 2024?

Each program must be a minimum of 250 hours and each program can run between January 1-December 31, 2024.

4. In the budget section, is there a recommended overall % for the match?

A match is not a requirement of this RFP. If the program is funded by other sources in addition to this grant, the budget must include all other sources of funding supporting the proposed program. Other sources of funding should be included in the "Match" tab of the budget form.

5. From what industry perspective is NAMC looking at the QC Inspection?

Advanced Manufacturing

6. If a program were to start in January 2024 — would we have full notification ahead of time of award, etc.?

NAMC will announce awards once grant funding is approved, we hope to make our announcements of awards by December 2023.

7. Is there a max \$\$ amount per student?

Funding per student is based on the parameters of the grant that NAMC is awarded. Historically, the average cost per student target has been in the \$3,500 range.

8. Do students have to be unemployed/underemployed to qualify?

Yes. However, programs have been awarded for advanced training (incumbent workers) who may be qualified as underemployed (due to wage level). Incumbent workers can also be included if an employer approves a rate increase at the end of the program. NAMC would require written confirmation from the employer.

9. In II. Background, A. #5 it states that the Career Center partners will have primary responsibility for recruitment, enrollment, case management, and job placement. Can you please give a list of expectations or goals for each of these areas? Can you also give more clarity on what's expected of the training provider to assist with recruitment? What recourse does the training provider have if the career center doesn't meet enrollment, case management or job placement goals?

These expectations will clearly be written in executed contracts.

10. Is there a hiring/employment outcome linked to funding?

Yes, there are hiring goals attached to this funding.

11. Do you anticipate a calendar year end for training? December 2024

Yes, the training programs should be completed by December 31, 2024.

12. Would placement need to be completed by the end of December 2024? We might want to do fall training, and placement and retention services would go into 2025.

No, the training program must end by December 30, 2024, but placement can occur after.

13. Which MassHire Career Center will be offering supportive services?

Support Services will be provided by the MASSHIRE Career Center that is in the geographic area of that student.

14. The contract is cost reimbursement, not payment per student enrolled. Therefore, if a school does a training, then the school would be paid regardless of number completing and employed, right?

This is a cost reimbursement grant; therefore, the school would be paid regardless of completion rates. However, we will not count students who drop out within the first two weeks of a program.

15. Will participation and CTI awards impact the review committee's decision to grant an award to an applicant?

NAMC and the MASSHIRE Workforce Boards in the Northeast Region will be reviewing all programming being offered in each region. We are looking for balanced programming.

16. Expanding on the recruitment discussion, do you have a sense of the lift for training providers based on previous programs?

In partnership with our training providers NAMC is not expecting or contracting for training providers to fully recruit; however, they do have a responsibility to assist with recruiting through avenues such as social media and posting training programs on their websites.

17. Can we as training providers add to the budget advertising dollars for recruitment?

Yes

18. In I. 2. It states that applicants will train those who meet a list of requirements. One of the requirements is having an 8th grade reading and math score. Is there any flexibility in accepting students whose TABE or WorkKeys is less?

Recommended eligibility is an 8th grade math and English level, however, there is some flexibility, with agreement among the involved partners.

19. In A.1.a., in the cnc machine Operating Program, it states after Machining Lab - 2 instructors. Can you please clarify what is meant here by 2 instructors? Is this a requirement that 2 instructors be in the shop at all times, a recommendation, or does it mean that 2 instructors are meant to alternate class days? Just now sure if this is some kind of suggestion or requirement.

Two instructors are part of an example of a curriculum outline used in previous NAMC training. Applicants are not required to propose a program that copies the curricula exactly, but proposals should generally adhere to the topics listed. The number of instructors is at the discretion of the training provider.