



## Quarterly Member Meeting

September 10, 2025

8:30am - 10:30am Via Zoom

**Present:** Stacey Leibowitz, Rachael Running, Rosemary Alexander, Colleen Moran, Kristen Mckenna, Maria Kefallinou, Chris Hope, Sue Walsh, Nancy Conti, Steve Sullivan, Carson Burrington

**Absent:** Rick Laferriere, Reed Brockman, Allen Boyer, Debra Jacobson, Valerie Sutton, Rafael Mares

**Guests:** n/a

### MINUTES

Agenda Topics	Major Discussion Points	Next Steps (Who, what, by when)
	<ul style="list-style-type: none"> <li>Colleen Moran, Chair, called the meeting to order at 8:33AM.</li> </ul>	
<b>Welcome</b>	<ul style="list-style-type: none"> <li>The Chair welcomed Members and guests to the MassHire Metro North Workforce Board’s Quarterly meeting.</li> </ul>	
<b>Review and Approval of May 2025 Meeting Minutes (VOTE)</b>	<ul style="list-style-type: none"> <li>The Chair stated that the minutes from the May 2025 MNWB meeting were sent out in the meeting packet. The Chair asked for any questions or comments regarding the minutes.               <ul style="list-style-type: none"> <li>There being no questions or comments, the Chair requested a motion to approve the minutes. Rosemary Alexander made the motion to approve the minutes, and Steve Sullivan seconded the motion.</li> <li>Upon motion duly made and seconded, the minutes of the May 2025 MNWB Quarterly Meeting were unanimously approved as presented by roll call vote of all Members present at the meeting:                   <ul style="list-style-type: none"> <li>Yes: Colleen Moran, Carson Burrington, Stacey Leibowitz, Steve Sullivan, Nancy Conti, Sue Walsh, Rachael Running, Maria Kefallinou, Rosemary Alexander</li> <li>No: N/A</li> <li>Not Present at time of vote: Kristen McKenna, Chris Hope, Rick Laferriere, Reed Brockman, Allen Boyer, Debra Jacobson, Valerie Sutton, Rafael Mares</li> </ul> </li> </ul> </li> </ul>	

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	<ul style="list-style-type: none"> <li>▪ Abstain: N/A</li> </ul>	
<p><b>FY26 Local Plan (VOTE)</b>  <i>Natalia Salagornik, Director of Workforce Systems</i></p>	<ul style="list-style-type: none"> <li>• Natalia Salagornik, Director of Workforce Systems, reviewed the FY26 Local Plan. Carson made the motion to approve the FY26 Local Plan, and Rosemary seconded the motion.</li> <li>• Upon motion duly made and seconded, the FY26 Local Plan was unanimously approved as presented by roll call vote of all Members present at the meeting: <ul style="list-style-type: none"> <li>▪ Yes: Colleen Moran, Carson Burrington, Stacey Leibowitz, Steve Sullivan, Nancy Conti, Sue Walsh, Rachael Running, Maria Kefallinou, Rosemary Alexander</li> <li>▪ No: N/A</li> <li>▪ Not Present at time of vote: Kristen McKenna, Chris Hope, Rick Laferriere, Reed Brockman, Allen Boyer, Debra Jacobson, Valerie Sutton, Rafael Mares</li> <li>▪ Abstain: N/A</li> </ul> </li> </ul>	
<p><b>Committee Assignments</b>  <i>Chris Albrizio-Lee, MNWB President and CEO</i></p>	<ul style="list-style-type: none"> <li>• Chris Albrizio-Lee reviewed the current committees that the Board has (Workforce Systems, Membership, Finance) and new WIOA Youth RFP Committee (scoring applications, discussion, and make recommendations to the full Board as to what programs to fund. Would like a minimum of 5 members and this RFP process happens every two years).</li> <li>• Most of the committees, the meetings are run virtually.</li> <li>• Members were asked to volunteer for open committee seats, particularly those with no current committee assignment.</li> </ul>	
<p><b>FY22 – FY26 Strategic Plan (Vote)</b>  <i>Chris Albrizio-Lee, MNWB President and CEO</i>  <i>Pahneez Hasseli, MNWB Chief Operating Officer</i></p>	<p><b>Extension of current strategic plan through FY27 (VOTE)</b></p> <ul style="list-style-type: none"> <li>• Chris presented a proposal to extend the current strategic plan one additional fiscal year (through FY27) due to all the uncertainties surrounding public funding and WIOA reauthorization. The Board of Directors have already discussed and approved at their August meeting.</li> <li>• Nancy made a motion to approve extending the current strategic plan through FY27. Stacey seconded.</li> <li>• Upon motion duly made and seconded, the motion was unanimously approved as presented by roll call vote of all Members present at the meeting: <ul style="list-style-type: none"> <li>• Yes: Colleen Moran, Carson Burrington, Stacey Leibowitz, Steve Sullivan, Nancy Conti, Sue Walsh, Rachael Running, Maria Kefallinou, Rosemary Alexander, Kristen McKenna</li> <li>▪ No: N/A</li> <li>▪ Not Present at time of vote: Chris Hope, Rick Laferriere, Reed Brockman, Allen Boyer, Debra Jacobson, Valerie Sutton, Rafael Mares</li> <li>• Abstain: N/A</li> </ul> </li> </ul> <p><b>Presentation and Discussion: Strategic Plan KPIs through FY25</b></p>	

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	<ul style="list-style-type: none"> <li>Pahneez reviewed the strategic plan KPIs through FY25.</li> </ul>	
<p><b>Quarterly Labor Market Data Presentation and Discussion</b>  <i>Pahneez Hasseli, MNWB Chief Operating Officer</i>  <i>Kelly Washburn, MNWB Senior Director of Strategy and Impact</i>  <i>Liana Gracia, MNWB Manager of Data and Impact</i></p>	<ul style="list-style-type: none"> <li>Pahneez, Kelly, and Liana presented the quarterly labor market data report.</li> <li>Board discussion on the impact on employers and job seekers due to federal and university layoffs, tourism, and immigrant populations. LMI gives a high-level picture of what is going on in the job market, but it is good to hear from the companies on the ground.</li> <li>Steve: construction industry is deeply worried about the future, not a lot of private projects happening, some state work is happening (state colleges and state buildings), interest rates are high and tariffs will crush the industry (Canada makes the lumber), must be prepared for layoffs (colleges and universities are losing funding and this has a trickle effect).</li> <li>Colleen: healthcare- holding jobs really tight and some of the jobs aren't being filled. Trying to prepare for the future but it is difficult for operations.</li> <li>Chuck (MassHire/NAMC): manufacturers appear to be scaling back.</li> <li>Rosemary: hiring freezes at the state level and we cannot backfill positions when people leave/retire. Does not know when this will be lifted, Metro North doesn't have a lot of state employee positions.</li> </ul>	
<p><b>MNWB Major Activities Report</b>  <i>Pahneez Hasseli, MNWB Chief Operating Officer</i></p>	<ul style="list-style-type: none"> <li>Job coaches going back into the high schools this week to work with students for Connecting Activities program.</li> <li>STEM week planning to promote STEM careers to youth – Call out to board members who are in the STEM field to volunteer (reach out to Meagan).</li> <li>Have seen an increase in community members for tech support under our Digital JEDI project.</li> <li>MNCC unable to make it to the meeting, career center updates are in the meeting packet.</li> </ul>	
<p><b>Member Updates</b></p>	<ul style="list-style-type: none"> <li>Chris Hope: On October 27th we're hosting Loop Dreams at State Street HQ—an evening celebrating The Loop Lab's mission. We'll be honoring General Enoch Woodhouse II, RoxFilm's Lisa Simmons, and Senator Sal DiDomenico, with special performances from the Boston Festival Orchestra and hosted by NBC10's Kwani Lunis. It's going to be a beautiful night that brings together community, culture, and storytelling. Please come if you can! <a href="https://givebutter.com/c/loopdreams2025">https://givebutter.com/c/loopdreams2025</a></li> <li>Brahim: Virtual digital inclusion week event, virtual in October.</li> </ul>	
<p><b>Other business as may come before the Quarterly MNWB Meeting</b></p>	N/A	
<p><b>Adjourn</b></p>	<ul style="list-style-type: none"> <li>The meeting was adjourned at 10:17AM</li> </ul>	
	<ul style="list-style-type: none"> <li>Documents used at the November 13<sup>th</sup> MNWB Meeting: <ul style="list-style-type: none"> <li>Agenda</li> <li>Draft May 2025 Meeting Minutes</li> <li>Major Activities Report</li> </ul> </li> </ul>	

Agenda Topics	Major Discussion Points	Next Steps (Who, what, by when)
	<ul style="list-style-type: none"> <li>• Committee Updates</li> <li>• LMI PowerPoint</li> <li>• FY26 Local Plan</li> <li>• Strategic Plan KPIs Report</li> </ul>	