



Quarterly Member Meeting

Wednesday, May 8th, 2024

8:30AM-10:30AM at MGB

Present: Colleen Moran (Chair), Alice Murillo, Brian Murray, Jennifer Mancia, Reed Brockman, Nancy Conti, Rafael Mares, Steven Sullivan, Valerie Sutton, Stacey Leibowitz, Debra Jacobson, Rosemary Alexander, Rachel Running

Absent: Sue Walsh, Rick Laferriere, Kambiz, Maria Kefallinou, Chris Hope, Michael Cosgrove, Allen Boyer, Carson Burrington

Guests: Lee-Ann Johnson

MINUTES

Agenda Topics	Major Discussion Points	Next Steps (Who, what, by when)
Call to Order	<ul style="list-style-type: none"> Colleen Moran, Chair, called the meeting to order at 8:43. 	
Welcome	<ul style="list-style-type: none"> The Chair welcomed Members and guests to the MassHire Metro North Workforce Board's Quarterly meeting. 	
Review and Approval of February 2024 Meeting Minutes (VOTE)	<ul style="list-style-type: none"> The Chair stated that the minutes from the February, 2024 MNWB meeting were sent out in the meeting packet. <ul style="list-style-type: none"> The chair asked if there were any questions or comments. The chair requested a motion to approve the minutes. Brian Murray made the motion to approve the minutes and Reed Brockman seconded the motion. Quarterly Meeting were unanimously approved as presented by roll call vote of all Members present at the meeting: <ul style="list-style-type: none"> Yes: Colleen Moran (Chair), Alice Murillo, Brian Murray, Jennifer Mancia, Reed Brockman, Nancy Conti, Rafael Mares, Steven Sullivan, Valerie Sutton, Stacey Leibowitz, Debra Jacobson, Rosemary Alexander, Rachel Running 	

Agenda Topics	Major Discussion Points	Next Steps (Who, what, by when)
	<ul style="list-style-type: none"> ▪ No: N/A ▪ Not Present at time of vote: Sue Walsh, Rick Laferriere, Kambiz, Maria Kefallinoi, Chris Hope, Michael Cosgrove, Allen, Carson Burrington ▪ Abstain: N/A 	
WIOA Youth Program Provider Procurement Recommendation (VOTE) Reed Brockman, Chair, WIOA Youth Program Provider RFP Review Committee	<ul style="list-style-type: none"> ○ Over the past several months, there has been a WIOA youth program provider procurement to serve in school and out of school youth. ○ Reed Brockman (Chair of the WIOA Youth Program Provider RFP Review Committee) presented the recommendation of the committee. Recommendation provided in meeting packet. ○ Reed shared there are 3 in school and 1 out of school providers: ABCD, Breaktime, Someville Center for Adult Learning Experiences, YWCA of Malden recommended to move forward. ○ WIOA Youth Program Provider Procurement Recommendation was unanimously approved by all members present at the meeting. Valerie Sutton moves to approve, Colleen 2nd. <ul style="list-style-type: none"> ▪ Yes: Colleen Moran (Chair), Alice Murillo, Brian Murray, Jennifer Mancina, Reed Brockman, Nancy Conti, Rafael Mares, Steven Sullivan, Valerie Sutton, Stacey Leibowitz, Debra Jacobson, Rosemary Alexander, Rachel Running ▪ No: N/A ▪ Not Present at time of vote: Sue Walsh, Rick Laferriere, Kambiz, Maria Kefallinoi, Chris Hope, Michael Cosgrove, Allen, Carson Burrington ▪ Abstain: N/A 	
FY25 Board of Directors and Officers Slate (VOTE) Colleen Moran, MNWB Chair	<ul style="list-style-type: none"> ○ Colleen Moran (chair) introduced vote for FY25 Board of Directors. Recommendation included in meeting packet. Recommendation was unanimously approved by all members present at the meeting. Reed Brockman moved to approve, Alice Murillo 2nd. <ul style="list-style-type: none"> ▪ Yes: Colleen Moran (Chair), Alice Murillo, Brian Murray, Jennifer Mancina, Reed Brockman, Nancy Conti, Rafael Mares, Steven Sullivan, Valerie Sutton, Stacey Leibowitz, Debra Jacobson, Rosemary Alexander, Rachel Running ▪ No: N/A ▪ Not Present at time of vote: Sue Walsh, Rick Laferriere, Kambiz, Maria Kefallinoi, Chris Hope, Michael Cosgrove, Allen, Carson Burrington ▪ Abstain: N/A 	
Labor Market Data Presentation and Discussion	<p><i>Pahneez Hasseli, MNWB VP of Programs and Kelly Washburn, Senior Director of Strategy and Impact</i> presented the quarterly Labor Market Report Highlights and Labor Force Participation Rate.</p> <ul style="list-style-type: none"> ○ Refer to attached LMI presentation. 	
Quarterly Discussion and Brainstorm:	<ul style="list-style-type: none"> • Chris Albrizio-Lee provided a summary of follow-up from previous quarter’s discussion topic: How to serve recent arrivals in Emergency Assistant Shelters. <ul style="list-style-type: none"> • The goal is to identify connections and opportunities to help serve the population. 	

Agenda Topics	Major Discussion Points	Next Steps (Who, what, by when)
Developing work-based learning opportunities for Metro North Youth	<ul style="list-style-type: none"> • Placement opportunities at small/immigrant-led businesses: industries where ESOL challenges can be minimized. • Steve Sullivan has been involved in conversations on how to connect individuals to the construction industry. • Lee-Ann also shared MNCC updates from previous quarter’s discussion: <ul style="list-style-type: none"> • MNCC has 14 people enrolled in ESOL classes at the Cambridge Career Center. Looking to hire another instructor for the Chelsea Career Center. • MNCC continues to offer ESOL, they will be able to make greater connections as ESOL has been the biggest barrier for individuals getting hired. • MNCC is working on a few potential OJT placements with small immigrant-led construction company. • The state has hired a new undersecretary at EOLWD, Ken Brown, to focus on employer engagement specifically for those in individual EA shelters. • State sponsored online ESOL pilot at a dozen EA shelters. • Pahneez Hasseli and Molly Paone started this quarter’s new discussion topic with a presentation on labor force participation rate of youth. <ul style="list-style-type: none"> ○ Labor force participation rate has fluctuated from 2019-2024. ○ 62.1% of female 16–19-year-olds are participating in the labor force. When compared to other regions, we are on the lower end. ○ 57.2% of male 16–19-year-olds are participating in the labor force. ○ More grants and resources for in school youth, compared to out of school youth. ○ Connecting Activities Update: Met with 458 individual students, 640 student meetings in total. Malden has the highest need; students wait almost 2 months to make an appointment with a youth specialist. ○ HISEP is no longer allocating funding, which impacts education and childcare. ○ More of a need for a job in those in lower-income cities and towns that are looking for employment to aid their families. • Small breakout group discussions to discuss opportunities for youth. <ul style="list-style-type: none"> ○ Lee-Ann Johnson advised youth can be referred to the Career Centers for Dress to Success • How we can leverage the list with employers who have hired youth and gather testimonials to encourage other businesses in the area to hire youth 	
MNWB Major Activities Report	Chris Albrizio-Lee reviewed the highlights of the Major Activities Report which was sent to all Members via email in the meeting packet. (Full report in packet).	

Agenda Topics	Major Discussion Points	Next Steps (Who, what, by when)
	<ul style="list-style-type: none"> ○ New MNWB staff members- Danielle Osterman- (Senior Director of Workforce Development), Kelly Washburn (Senior Director of Strategy and Impact), Hadessah O’Neil (Youth Specialist), Louckens Joseph (Youth Specialist), Jay Green (Manager of Workforce Systems). ○ New MNWB Board Member, Stacey Lebowitz. ○ Brian Murray and Alice Murillo are transitioning from the board at the end of the fiscal year. ○ Spring job fairs are ongoing, emphasis on inviting state legislators to attend as there has been a decrease in funding. ○ Rick Laferriere was instrumental in securing a \$50,000 donation a few years ago from CVS for the Workforce Resiliency Fund aimed at providing flexible dollars to residents in our region to pursue education and career goals. <p>Lee-Ann Johnson shared Career Center highlights.</p> <ul style="list-style-type: none"> ○ Career centers are starting to incorporate more in person workshops across the region. ○ Under Bridges Returning Citizens Center, ABCD secured funding to hire another career advisor and business service representative to focus on productivity. 	
Member Updates	N/A	
Other business as may come before the Quarterly MNWB Meeting	N/A	
Adjourn	The meeting was adjourned at 10:32am.	
	<p>Documents used at the May 2024 MNWB Meeting:</p> <ul style="list-style-type: none"> ● Agenda ● Draft February 2024 Meeting Minutes ● Major Activities Report ● Committee Updates ● Labor Market Information Presentation ● WIOA Youth Provider Procurement Recommendation ● BoD and Officers Slate ● Quarterly Brainstorm and Discussion ● Workforce Resiliency Fund Impact Report ● Grant Activity Report 	