



Request for Information (RFI)

AI Training Providers

MassHire Metro North Workforce Board

Issue Date: October 22, 2026

1. RFI Overview

MassHire Metro North Workforce Board (MHMNWB) is seeking information from qualified Artificial Intelligence (AI) training providers to develop a pool of organizations that may be considered for partnership on future workforce development initiatives and grant-funded programs. This RFI will help MHMNWB build a pool of qualified and potentially suitable providers with demonstrated capacity to deliver AI skills training to job seekers, incumbent workers, youth, entrepreneurs, individuals with disabilities and other priority populations across the Metro North region. MHMNWB is interested in identifying a range of providers with different areas of expertise, delivery models, populations served, and levels of training that may be appropriate for future workforce development initiatives.

Please note that this Request for Information (RFI) is for informational purposes only, and no contract will be awarded as a result. A firm or organization's response to the RFI, or lack thereof, will have no impact on the evaluation of responses to any subsequent Request for Proposals (RFP) or Invitation to Bid (ITB) released. Responses will be used solely for information and planning purposes. Please note that all responses will be public record. **Do not submit confidential information in your response.**

2. RFI Contact

We have designated the following individual to serve as the official point of contact for this RFI. Please direct all communication regarding this RFI to the point of contact.

Contact information for RFI point of contact:

Jimmy Rao, Senior Manager of Strategic Programs

MassHire Metro North Workforce Board

jrao@masshiremetronorth.org

508-888-9666

3. Submission Details

Please submit your responses to this RFI via email to the RFI point of contact identified in Section 2, before the priority deadline identified in Section 4. When submitting your response, please use the subject line "RFI Response – AI Training Providers – [Organization Name]" and submit your response as a single PDF attachment.

If you have any questions about this RFI, please direct them to the RFI contact during the appropriate period identified below in Section 4.

4. RFI Timeline

This RFI will be accepted on a rolling basis, with responses reviewed as they are received. Respondents are strongly encouraged to submit by the priority deadline below to ensure full consideration; MHMNWB will continue to accept and review responses after this date on an ongoing basis. Dates may be modified or amended by MHMNWB, which will post an amendment to this RFI notifying prospective respondents of any change.

- RFI Released: **October 22, 2026**
- Deadline for Questions: **November 6, 2026**
- Priority Deadline for Responses: **November 30, 2026**
- Responses Accepted on a Rolling Basis Thereafter

5. Background Information

5.1 Goals and Outcomes

MassHire Metro North Workforce Board is issuing this RFI to:

- Build relationships with qualified AI training providers ahead of upcoming funding opportunities, so that a vetted pool of partners is ready when specific solicitations are released.
- Identify providers with experience helping priority populations, including job seekers, youth, entrepreneurs, immigrants, returning citizens, incumbent workers, and individuals with disabilities, build AI skills relevant to employment and business success.
- Better understand the track record and capacity of providers operating in the AI training space, an emerging field where it can be difficult to assess experience and quality through traditional procurement processes alone.
- Gather a landscape view of how AI training is currently being delivered – from foundational AI literacy and prompt engineering, to job search applications, to industry- and population-specific training – to inform program design across MHMNWB's workforce development portfolio.
- Respond to increasing interest from funders in incorporating AI skill-building into grant-funded programs, including incumbent worker training, job seeker training, and returning citizen programs.

5.2 Background

The MassHire Metro North Workforce Board (MHMNWB) is a 501(c)(3) nonprofit with nearly 30 years of experience advancing workforce development across 20 cities and towns north of Boston. As one of sixteen local Workforce Boards in Massachusetts, MNWB plays a key role in shaping workforce policy, distributing state and federal funds, and aligning employer needs with resident skills. Its mission, to build partnerships, advocate for workforce solutions, and expand equitable access to meaningful careers, drives its commitment to an inclusive, resilient economy.

MHMNWB leadership regularly fields questions from regional stakeholders about the impact of AI on the workforce, and funders are increasingly prioritizing AI literacy and skill-building within workforce development grants. Across our workforce development programs and in conversations with regional employers and funders, MHMNWB has observed a marked increase in demand for AI-related training and literacy, spanning

foundational AI skills for job seekers and youth, AI-informed job search strategies, sector-specific applications (for example, using AI in the skilled trades), and advanced technical AI skills for incumbent workers.

MHMNWB is also interested in the potential for AI training to help close employment gaps for targeted populations such as individuals with disabilities, entrepreneurs, and returning citizens. This RFI is intended to help MHMNWB identify capable, mission-aligned training partners, with a preference for organizations based in Massachusetts, in advance of specific funding opportunities, so that MHMNWB can move quickly and confidently when those opportunities arise.

6. Information Requested

6.1 Who We're Looking For

MHMNWB is especially interested in hearing from AI training providers, including community-based organizations, subject matter experts, training vendors, and professional associations, with demonstrated experience delivering AI-related training to workforce development populations in Massachusetts.

MHMNWB is especially interested in hearing from providers who serve, or are prepared to serve, one or more of the following populations:

- Job seekers
- Youth
- Entrepreneurs and small business owners
- Incumbent workers
- Individuals with disabilities
- Immigrants
- Returning citizens
- Industry-specific populations (e.g., skilled trades, clean energy/HVAC)

6.2 What We're Looking For

Respondents are invited to provide information on the following subjects of interest to MHMNWB. Information provided should total no more than 8 pages. Respondents may include additional attachments (such as sample curricula or marketing materials) with their response document.

- **Organizational Track Record:** A description of your organization and its experience delivering AI-related training, including populations served, outcomes achieved, and the scale of prior engagements. MNWB is particularly interested in providers with demonstrated experience working with community-based organizations, workforce development organizations, and underserved populations.
- **Training Focus Areas:** Indicate which of the following areas your organization has experience delivering training in (respondents may select more than one):
 - Foundational AI Skills;
 - Job Seeker-Focused AI Training;
 - Advanced Technical AI Skills;
 - AI Training for Immigrants;
 - AI Training for Individuals with Disabilities;
 - Incumbent Worker AI Training;
 - and/or industry- or sector-specific AI training.

- **Accessibility:** Can you serve people with disabilities, limited English proficiency, limited digital literacy, etc.?
- **Sample Curriculum:** A sample outline, syllabus, or curriculum summary illustrating your training approach and content.
- **Credentials and Demonstrated Skill Gain:** Describe any credentials, certificates, micro-credentials, assessments, or other methods used to demonstrate participant learning and skill attainment.
- **Cost Structure:** General cost per participant, and a brief description of your standard pricing or fee structure.